

Information provided pursuant to Art. 13 of Regulation (EU) 2016/679 (General Data Protection Regulation – GDPR)

1. GENERAL INFORMATION

In compliance with the provisions of Articles 12 and 13 of Regulation (EU) 2016/679 (General Data Protection Regulation – "GDPR"), this page describes the processing of personal data carried out by the Data Controller, as defined in point 2 below, with regard to the data subjects involved in the processing listed below ("data subjects").

The information on this website does not refer to other processing operations carried out following the navigation of websites reached through links that may be present within it.

2. DATA CONTROLLER

The Data Controller is Officine Bonaccini Srl, with registered office in Via Berna 8, 43123 Parma (PR), telephone: 0521 492345, e-mail: info@officinebonaccini.it

3. TYPES OF TREATMENT

3.1. CONTACT REQUEST DATA

The management of contact requests, proposed by filling in the *forms* on this website, involves the acquisition of personal data of the interested party/user.

Purpose of the processing (Art. 13, par. 1, lett. c), GDPR)	The personal data collected are used for the sole purpose of responding to the requests sent, and communicating with the data subject in any subsequent phases. Some information (applicant's area of employment and company headquarters) is collected in order to streamline the process of addressing it to the competent company structures territorially and by product area. The communication of some data is mandatory and indicated through special asterisks.
Categories of personal data	<ul style="list-style-type: none"> - personal data (name, surname), - contact details (e-mail address, telephone number), - any other data/information entered in the request.
Lawfulness of processing (Art. 13, par. 1, lett. c), GDPR)	The processing is carried out in order to perform an activity requested by the data subject (art. 6, par. 1, lett. b), GDPR).
Scope of communication (Art. 13, par. 1, letters e) and f) of the GDPR)	The data are processed exclusively by authorized personnel, instructed in the processing and adequately trained. They may also be processed by other subjects, involved by the Data Controller for purposes related to the processing itself (support for the management of the website; consulting firms): these subjects have the role of data processors and have signed specific agreements with the Data Controller pursuant to art. 28, par. 3, GDPR. In any case, the personal data collected will not be disclosed to third parties, or disseminated or transferred outside the European Union/European Economic Area.
Processing methods (Recital 39, GDPR)	Personal data are processed lawfully, correctly and transparently, in compliance with the principles provided for by current legislation. The processing of personal data takes place through IT and automated tools. Taking into account the nature and characteristics of the processing, the Data Controller has adopted technical and organisational security measures aimed at limiting or excluding the risks of data loss, any unlawful or incorrect use, or unauthorised access.
Data retention period (Art. 13, par. 2, lett. a), GDPR)	Personal data is kept for the time necessary for the management of the relationship with the applicant.
Nature of the provision (Art. 13, par. 2, lett. e), of the GDPR)	The data are provided voluntarily by the data subjects. However, failure to provide them may affect the management of the request and the sending of feedback.

3.2. DATA FOR REGISTRATION ON THE WEBSITE

The management of contact requests, proposed by filling in the *forms* on this website, involves the acquisition of personal data of the interested party/user.

Purpose of the processing (Art. 13, par. 1, lett. c), GDPR)	The personal data collected is used for the sole purpose of creating an account on the company website and allowing the data subject to request the services related to registration. The communication of some data is mandatory and indicated through special asterisks.
Categories of personal data	<ul style="list-style-type: none"> - personal data (e.g.: name, surname), - contact details (e-mail address, city, postcode), - data relating to the professional sphere (company), - any other data/information entered in the request.
Lawfulness of processing (Art. 13, par. 1, lett. c), GDPR)	The processing is carried out in order to perform an activity requested by the data subject (art. 6, par. 1, lett. b), GDPR).
Scope of communication (Art. 13, par. 1, letters e) and f) of the GDPR)	The data are processed exclusively by authorized personnel, instructed in the processing and adequately trained. They may also be processed by other subjects, involved by the Data Controller for purposes related to the processing itself (support for the management of the website; consulting firms;): these subjects have the role of data processors and have signed specific agreements with the Data Controller pursuant to art. 28, par. 3, GDPR. In any case, the personal data collected will not be disclosed to third parties, or disseminated or transferred outside the European Union/European Economic Area.
Processing methods (Recital 39, GDPR)	Personal data are processed lawfully, correctly and transparently, in compliance with the principles provided for by current legislation. The processing of personal data takes place through IT and automated tools. Taking into account the nature and characteristics of the processing, the Data Controller has adopted technical and organisational security measures aimed at limiting or excluding the risks of data loss, any unlawful or incorrect use, or unauthorised access.
Data retention period (Art. 13, par. 2, lett. a), GDPR)	Personal data is kept for the time necessary for the management of the relationship with the applicant.
Nature of the provision (Art. 13, par. 2, lett. e), of the GDPR)	The data are provided voluntarily by the data subjects. However, failure to provide them may affect the management of the request and the sending of feedback.

3.3. BROWSING DATA

The computer systems and software procedures used to operate this website acquire, during their normal operation, some personal data whose transmission is implicit in the use of Internet communication protocols. This category of data includes the IP addresses or domain names of the computers used by users who connect to the site, the URI (Uniform Resource Identifier) addresses of the resources requested, the time of the request, the method used to submit the request to the server, the size of the file obtained in response, the numerical code indicating the status of the response given by the server (successful, successful, error, etc.) and other parameters related to the user's operating system and computing environment.

Purpose of the processing (Art. 13, par. 1, lett. c), GDPR)	These data are used for the sole purpose of obtaining statistical information on the use of the site and to check its correct functioning. The data could also be used to ascertain responsibility in the event of hypothetical computer crimes against the site (legitimate interests of the owner).
Lawfulness of processing (Art. 13, par. 1, lett. c), GDPR)	The processing is necessary for the pursuit of the legitimate interests of the Data Controller in the security of its information system, and for the evaluation of the use of the website and its operation (Article 6, paragraph 1, letter f), of the GDPR).

<p>Scope of communication (art.13, par. 1, lett. e) and f), of the GDPR)</p>	<p>The data are processed exclusively by authorized personnel who are instructed in the processing and adequately trained. They may also be processed by other subjects, involved by the Data Controller for purposes related to the processing itself (e.g. support for the management of information systems; of this website). In some cases, these subjects have the role of data processors and have signed specific agreements with the Data Controller pursuant to art. 28, par. 3, GDPR. The data may be communicated to the competent authorities in specific cases.</p> <p>In any case, personal data will not be disclosed to third parties, or disseminated or transferred outside the European Union/European Economic Area.</p>
<p>Processing methods (Recital 39, GDPR)</p>	<p>Personal data are processed lawfully, correctly and transparently, in compliance with the principles provided for by current legislation. The processing is carried out using IT and automated tools.</p> <p>Taking into account the nature and characteristics of the processing, the Data Controller has adopted technical and organisational security measures aimed at limiting or excluding the risks of data loss, any unlawful or incorrect use, or unauthorised access.</p>
<p>Data retention period (Art. 13, par. 2, lett. a), GDPR)</p>	<p>The data are normally stored for the fulfilment of the purposes indicated above, for short periods of time, with the exception of any extensions related to investigation activities.</p>
<p>Nature of the provision (art.13, par. 2, lett. e), of the GDPR)</p>	<p>The provision of data is implicit in accessing and browsing the website.</p>

3.4. COOKIE

For more general information on cookies and how to enable and disable them, please refer to the Cookie Policy document <https://www.officinebonaccini.it/wp-content/uploads/2022/09/CookiePolicy.pdf>

4. RIGHTS OF THE DATA SUBJECT (GDPR art. 15-22)

At any time, the interested party may exercise the following rights:

- request confirmation of the existence of processing activities of their personal data.
- obtain information about the purposes of the processing, the categories of personal data, the recipients or categories of recipients to whom the personal data have been or will be disclosed and the storage period (or, if this is not possible, the indication of the criteria that allow it to be determined).
- obtain the rectification and deletion of data.
- obtain, under the conditions and in the cases provided for by current legislation, the limitation of processing.
- obtain, in the cases provided for by current legislation, the portability of the data, i.e. receiving them from a data controller, in a structured, commonly used and machine-readable format, also in order to transmit them to another data controller without hindrance.
- in the cases provided for by current legislation, object to the processing at any time and also in the case of processing for direct marketing purposes.
- lodge a complaint with the Guarantor for the protection of personal data, in accordance with the procedures provided for by this authority.

Requests should be addressed to the Data Controller by writing to the e-mail address info@officinebonaccini.it for the processing described.

This information document was last updated on 27/11/2024